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## URBAN MINISTRY SCHOLARSHIP FUND GUIDELINES 2024-2025

### Qualifications:

- I. Membership in a United Methodist Church in the New York Annual Conference.
- II. Full or Part-Time enrollment in a seminary approved by the United Methodist Church University Senate for the 2024-2025 academic year, pursuing a graduate degree. Unfortunately, currently, New York Theological Seminary is not approved.
- III. Must be an inquiring candidate, with an assigned mentor, in the candidacy process of the New York Annual Conference of the United Methodist Church or a certified candidate.

### Application Process:

- I. A completed application
- II. A current official transcript from the seminary applicant is attending.
  - a. If graduating college and entering seminary, then a copy of the final college transcript, and a copy of the letter of acceptance from the seminary where the applicant will be studying.
  - b. If transferring seminaries, a transcript from the previous seminary is required.
- III. Financial need will be taken into consideration. Please complete the financial information part of the application and provide the first two pages of your 2023 Federal 1040 form. The committee may request additional financial information.
- IV. Letters of recommendation are required from:
  - a. Your pastor or the pastor of the church where you serve,
  - b. Candidacy mentor (if you are in the process of ordination or are already certified) and
  - c. The District Superintendent.

All recommendation letters must be addressed to Rev. Angela M. Redman and must be emailed or mailed separately and directly by recommenders to: [scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org) or United Methodist City Society, 475 Riverside Drive, Room 1922, New York, NY 10115. Recommendation letters must be received by the May 12<sup>th</sup> deadline.

- V. Scholarships are given at different funding levels for part-time and full-time students. The number and the value of the awards vary based on the number of applicants, financial need, funding levels, and excellence of ministry.
- VI. Scholarships are awarded on an annual basis. **Applicants must apply separately each academic year.**

## APPLICATION SUBMISSION:

All candidates must complete all required parts of the application.

- All additional documents can **only** be submitted as a PDF, word, excel, or Google Docs. Screenshots or photos of documents will not be accepted.
- Please add the email [scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org) to your safe sender email list. All correspondence will be done via email.
- Please ensure that the additional pages with your question responses include your name on each page as a header and are numbered.

**THE DEADLINE FOR THIS APPLICATION IS FRIDAY, MAY 3, 2024, at NOON, if you are applying for a scholarship for the 2024-2025 academic year (both semesters).**

You may fax or email the COMPLETED APPLICATION (and supporting documents)

**Fax: 212-870-3091**

**[Email: scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org)**

OR

If you are mailing your application using UPS, USPS, or FedEx, the postmark must be dated by May 3, 2024, and your application addressed to:

**THE UNITED METHODIST CITY SOCIETY  
ATTN: URBAN MINISTRY SCHOLARSHIP COMMITTEE  
475 RIVERSIDE DRIVE, SUITE 1922  
NEW YORK, NY 10115**

Awards will be announced at the Annual Conference Session.

\*Applications received after May 3, 2024, until December 31, 2024, may be eligible for a one-semester scholarship. Applications will be reviewed and processed on a rolling basis by the committee as they are received.



475 RIVERSIDE DRIVE, SUITE 1922  
NEW YORK, NY 10115  
TEL: (212) 870-3084  
FAX: (212) 870-3091  
[WWW.UMCITYSOCIETY.ORG](http://WWW.UMCITYSOCIETY.ORG)

**URBAN MINISTRY SCHOLARSHIP APPLICATION  
2024-2025 ACADEMIC YEAR**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**HOW LONG HAVE YOU BEEN A MEMBER OF THE UNITED METHODIST CHURCH?** \_\_\_\_\_

**CHURCH NAME:** \_\_\_\_\_

**PASTOR:** \_\_\_\_\_ **PASTOR'S EMAIL:** \_\_\_\_\_

**HOW LONG HAVE YOU BEEN A MEMBER OF THIS LOCAL CHURCH?** \_\_\_\_\_

**IF LESS THAN 2 YEARS, PLEASE LIST YOUR OTHER CHURCHES AND THE NUMBER OF YEARS YOU WERE A MEMBER:**  
\_\_\_\_\_

**DISTRICT:** Choose an item. \_\_\_\_\_

**DISTRICT SUPERINTENDENT:** \_\_\_\_\_

**CANDIDACY MENTOR:** \_\_\_\_\_

**MENTOR'S EMAIL:** \_\_\_\_\_

**WHICH INSTITUTION WILL YOU ATTEND IN THE FALL OF 2024?** \_\_\_\_\_

**WHAT IS YOUR CURRENT LEVEL OF STUDY?** \_\_\_\_\_

**FULL TIME**  **PART TIME**

**HOW MANY COURSES WILL YOU TAKE?** \_\_\_\_\_

**CREDITS TO BE EARNED:** \_\_\_\_\_

**FINANCIAL STATEMENT**

**I. HAVE YOU EVER RECEIVED A SCHOLARSHIP FROM THIS FUND? Yes  No**

**II. DO YOU CURRENTLY HAVE ANY OUTSTANDING LOANS/DEBTS? Yes  No**

(IF THE ANSWER IS YES, PLEASE LIST LOANS/DEBTS BELOW)

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**III. WHAT ARE YOUR ESTIMATED EXPENSES FOR THE CURRENT SCHOOL YEAR?**

Tuition and fees: .....  
Books: .....  
Housing: .....  
Food: .....  
Other Living Expenses: .....  
Other Expenses: .....  
Total: .....

**IV. WHAT ARE YOUR SOURCES OF INCOME FOR THE CURRENT SCHOOL YEAR?**

Wages / Self-Employment Income: .....  
Scholarships / Grants: .....  
Savings: .....  
Loans: .....  
Gifts: .....  
Total: .....

**IF YOUR TOTAL EXPENSES (QUESTION #3) IS GREATER THAN YOUR INCOME (QUESTION #4), HOW DO YOU EXPECT TO SECURE ADDITIONAL FUNDS?**

Click or tap here to enter text.

**V. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR CURRENT EMPLOYMENT:**

Employer: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Other Income:  YES  NO If yes: \_\_\_\_\_

**VI. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR HOUSEHOLD COMPOSITION:**

1. ARE YOU MARRIED?  YES  NO
2. IS YOUR SPOUSE EMPLOYED?  YES  NO
3. HOW MANY CHILDREN RESIDE IN YOUR HOUSEHOLD? \_\_\_\_\_

**VII. PLEASE USE THE SPACE BELOW TO PROVIDE ANY ADDITIONAL INFORMATION THAT YOU FEEL WILL HELP THE COMMITTEE IN UNDERSTANDING YOUR CURRENT FINANCIAL SITUATION.**

Click or tap here to enter text.

**VIII. PLEASE ANSWER THE FOLLOWING QUESTIONS ON SEPARATE PAGES AND ATTACH THEM WITH A COMPLETED APPLICATION PACKAGE.**

1. Give a brief introduction of your journey of faith.
2. Summarize your previous and/or current activities in your local church, district, or cooperative parish, the New York Annual Conference or local community.
3. Why did you decide to pursue studies in urban ministry?
4. Why are you called to ordained ministry and describe that call?
5. How will your current educational plans prepare you for your work in an urban ministry environment?
6. What personal gifts and talents do you bring to working in an urban area?
7. What courses will you pursue that will help you in your future plans?

**CANDIDACY PROCESS**

8. Are you a certified candidate for ordained ministry in the United Methodist Church? If not, please explain where you are in the candidacy process.
9. What other things do you wish to share with the scholarship committee that would be helpful to our decision?

**IX. ACKNOWLEDGEMENT**

- I UNDERSTAND THAT IF AWARDED A SCHOLARSHIP, I RELEASE TO THE UMCS THE RIGHT TO USE MY NAME AND PICTURE ON WEBSITES, FOR PRINTED MATERIALS AND/OR PUBLICATIONS, WITHOUT COMPENSATION, AS WELL AS I WILL ATTEND THE AWARD CEREMONY HELD AT THE ANNUAL CONFERENCE OF THE NEW YORK CONFERENCE.
- I HEREBY CERTIFY THAT ALL INFORMATION IN THIS APPLICATION IS ACCURATE AND COMPLETE. I UNDERSTAND THAT ALL INFORMATION CONTAINED IN THIS APPLICATION WILL BE TREATED CONFIDENTIALLY AND WILL BE USED SOLELY BY THE SCHOLARSHIP COMMITTEE.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_