
URBAN MINISTRY SCHOLARSHIP FUND GUIDELINES

2023 - 2024

Qualifications:

- I. Membership in a United Methodist Church in the New York Annual Conference.
- II. Full or Part-Time enrollment in a seminary approved by the University Senate of the United Methodist Church for the academic year 2023 – 2024 pursuing a graduate degree. Unfortunately, at this time New York Theological Seminary is not approved.
- III. Must be an inquiring candidate, with an assigned mentor, in the candidacy process of the New York Annual Conference of the United Methodist Church; or a certified candidate.

Application Process:

- I. A completed application
- II. A current official transcript from the seminary applicant is attending.
 - a. If graduating college and entering seminary, then a copy of the final college transcript, and a copy of the letter of acceptance from the seminary where the applicant will be studying.
 - b. If transferring seminaries, a transcript from the previous seminary is required.
- III. Financial need will be taken into consideration. Please complete the financial information part of the application and provide the first two pages of your 2022 Federal 1040 form. Additional financial information may be requested by the committee.
- IV. Letters of recommendation are required from:
 - a. Your pastor or the pastor of the church where you are serving,
 - b. Candidacy mentor (if you are in the process of ordination or are already certified) and
 - c. The District Superintendent.

All recommendation letters must be addressed to Rev. Angela M. Redman and must be emailed or mailed separately and directly by recommenders to: scholarshipinfo@umcitysociety.org or United Methodist City Society, 475 Riverside Drive, Room 1922, New York, NY 10115. Recommendation letters must be received by the May 12th deadline.

- V. Scholarships are given at different funding levels for part-time and full-time students. The number and the value of the awards vary based on the number of applicants, financial need, funding levels, and excellence of ministry.
- VI. Scholarships are awarded on an annual basis. **Applicants must apply separately each academic year.**

APPLICATION SUBMISSION:

All candidates must complete all required parts of the application.

- All additional documents can **only** be submitted as a pdf, word, excel, or Google Docs. Screenshots or photos of documents will not be accepted.
- Please add the email scholarshipinfo@umcitysociety.org to your safe sender email list. All correspondence will be done via email, and it is important that you receive all emails.
- Please ensure that the additional pages with your question responses include your name on each page as a header and are numbered.

THE DEADLINE FOR THIS APPLICATION IS FRIDAY, MAY 12, 2023, at 12 NOON, if you are applying for a scholarship for the 2023 - 2024 academic year (both semesters).

You may fax or email the COMPLETED APPLICATION (and supporting documents)

Fax: 212-870-3091

[Email: scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org)

OR

If you are mailing your application using UPS, USPS, or FedEx, the postmark must be dated by May 12, 2023, and your application addressed to:

**THE UNITED METHODIST CITY SOCIETY
ATTN: URBAN MINISTRY SCHOLARSHIP COMMITTEE
475 RIVERSIDE DRIVE, SUITE 1922
NEW YORK, NY 10115**

Awards will be announced at the Annual Conference Session.

*Applications received after May 12, 2023, until December 31, 2023, may be eligible for a one-semester scholarship. Applications will be reviewed and processed on a rolling basis by the committee as they are received.

URBAN MINISTRY SCHOLARSHIP APPLICATION
2023 - 2024

NAME: _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

HOW LONG HAVE YOU BEEN A MEMBER OF THE UNITED METHODIST CHURCH? _____

CHURCH NAME: _____

PASTOR: _____ **PASTOR'S EMAIL:** _____

HOW LONG HAVE YOU BEEN A MEMBER OF THIS LOCAL CHURCH? _____

IF LESS THAN 2 YEARS, PLEASE LIST YOUR OTHER CHURCHES AND THE NUMBER OF YEARS YOU WERE A MEMBER:

DISTRICT: Choose an item. _____

DISTRICT SUPERINTENDENT: _____

CANDIDACY MENTOR: _____

MENTOR'S EMAIL: _____

WHICH INSTITUTION WILL YOU ATTEND IN THE FALL OF 2023? _____

WHAT IS YOUR CURRENT LEVEL OF STUDY? _____

FULL TIME ☐ **PART TIME** ☐

HOW MANY COURSES WILL YOU TAKE? _____

CREDITS TO BE EARNED: _____

FINANCIAL STATEMENT

I. HAVE YOU EVER RECEIVED A SCHOLARSHIP FROM THIS FUND? Yes ☐ No ☐

II. DO YOU CURRENTLY HAVE ANY OUTSTANDING LOANS/DEBTS? Yes ☐ No ☐

(If the answer is yes, please list loans/debts below)

III. WHAT ARE YOUR ESTIMATED EXPENSES FOR THE CURRENT SCHOOL YEAR?

Tuition and fees:

Books:

Housing:

Food:

Other Living Expenses:

Other Expenses:

Total:

IV. WHAT ARE YOUR SOURCES OF INCOME FOR THE CURRENT SCHOOL YEAR?

Wages / Self-Employment Income:

Scholarships / Grants:

Savings:

Loans:

Gifts:

Total:

IF YOUR TOTAL EXPENSES (QUESTION #3) IS GREATER THAN YOUR INCOME (QUESTION #4), HOW DO YOU EXPECT TO SECURE ADDITIONAL FUNDS?

Click or tap here to enter text.

V. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR CURRENT EMPLOYMENT:

Employer:

Nature of Business:

Position:

 Salary:

Other Income: ☐ YES ☐ NO If yes:

VI. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR HOUSEHOLD COMPOSITION:

1. ARE YOU MARRIED? ☐ YES ☐ NO
2. IS YOUR SPOUSE EMPLOYED? ☐ YES ☐ NO
3. HOW MANY CHILDREN RESIDE IN YOUR HOUSEHOLD? _____

PLEASE ANSWER THE FOLLOWING QUESTIONS ON SEPARATE PAGES AND ATTACH THEM WITH A COMPLETED APPLICATION PACKAGE.

1. Give a brief introduction of your journey of faith.
2. Summarize your previous and/or current activities in your local church, district, or cooperative parish, the New York Annual Conference or local community.
3. Why did you decide to pursue studies in urban ministry?
4. Why are you called to ordained ministry and describe that call?
5. How will your current educational plans prepare you for your work in an urban ministry environment?
6. What personal gifts and talents do you bring to working in an urban area?
7. What courses will you pursue that will help you in your future plans?

CANDIDACY PROCESS

8. Are you a certified candidate for ordained ministry in the United Methodist Church?
If not, please explain where you are in the candidacy process.
9. If you are not pursuing candidacy for ministry, please explain why?
10. If you are not pursuing ordination, please explain how you will use your gifts as a seminary graduate for urban ministry.
11. What other things do you wish to share with the scholarship committee that would be helpful to our decision?

VIII. PLEASE USE THE SPACE BELOW TO PROVIDE ANY ADDITIONAL INFORMATION THAT YOU FEEL WILL HELP THE COMMITTEE IN UNDERSTANDING YOUR CURRENT FINANCIAL SITUATION.

Click or tap here to enter text.

IX. ACKNOWLEDGEMENT

- ☐ I UNDERSTAND THAT IF AWARDED A SCHOLARSHIP, I RELEASE TO THE UMCS, THE RIGHT TO USE MY NAME AND PICTURE ON WEBSITES, FOR PRINTED MATERIALS AND/OR PUBLICATIONS, WITHOUT COMPENSATION, AS WELL AS I WILL ATTEND THE AWARD CEREMONY HELD AT THE ANNUAL CONFERENCE OF THE NEW YORK CONFERENCE.
- ☐ I HEREBY CERTIFY THAT ALL INFORMATION IN THIS APPLICATION IS ACCURATE AND COMPLETE. I UNDERSTAND THAT ALL INFORMATION CONTAINED IN THIS APPLICATION WILL BE TREATED CONFIDENTIALLY AND WILL BE USED SOLELY BY THE SCHOLARSHIP COMMITTEE.

SIGNATURE: _____ DATE: _____