



475 RIVERSIDE DRIVE, SUITE 1922  
NEW YORK, NY 10115  
TEL: (212) 870-3084  
FAX: (212) 870-3091

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## URBAN MINISTRY SCHOLARSHIP FUND 2022 - 2023

Dear Friends in Christ,

A copy of the application for the 2022 – 2023 Urban Ministry Scholarship of the United Methodist City Society is enclosed and is also available at the City Society website, [www.umcitysociety.org](http://www.umcitysociety.org).

Funds are available for those persons who have demonstrated experience and interest in urban ministry, along with some level of financial need. The Scholarship Fund is designated **primarily** to assist those persons who are planning to enter full-time ordained ministry in the United Methodist Church with special interest in urban ministry.

All candidates must meet the following criteria:

- Membership in a church in the New York Annual Conference of the United Methodist Church;
- Enrollment in a seminary approved by the University Senate of the United Methodist Church;
- Will be a full or part time seminary student for the academic year 2022 - 2023.
- Must be an inquiring candidate, with an assigned mentor, in the candidacy process of the New York Annual Conference of the United Methodist Church; or an already certified candidate.
- Provide proof of financial need.

Priority in the awards will be given to persons who have a desire to enter full time ordained ministry in the United Methodist Church in an urban setting.

The Scholarship Committee **will NOT** review applications from persons that:

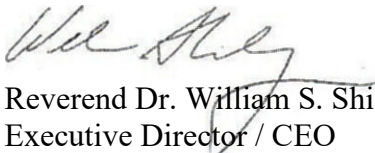
- Are not members of churches in the New York Annual Conference;
- Are not involved in urban ministries currently;
- Are pursuing additional advanced degrees (*i.e. second master's degree or doctoral degree*); and
- Are not pursuing programs that will lead to a degree.
- Are NOT attending an approved seminary.

The application for the UMCS Urban Ministry Scholarship is due by May 6<sup>th</sup>, 2022. All applications received by this deadline will be considered for a full year scholarship. The scholarship award will be for both the fall and spring semesters. Scholarship awards may be announced during the New York Annual Conference Session on June 9<sup>th</sup> – 12<sup>th</sup>, 2022.

To assist as many students as possible the City Society will now offer a limited number of “rolling scholarships”, if funds remain available, through December 31<sup>st</sup>, 2022. These scholarships are available to candidates unable to meet the May deadline. Applications received after May will be considered for the upcoming semester (one semester only), depending on the submission date. The City Society is not able to award an additional scholarship to candidates who received an award in June.

If you have any questions or need any further information concerning the Scholarship Fund, feel free to contact me via email at [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org) or at (212) 870-3094.

In God’s love, joy and humor,



Reverend Dr. William S. Shillady  
Executive Director / CEO

**UNITED METHODIST CITY SOCIETY  
APPLICATION FOR SCHOLARSHIP  
For the academic year 2022 - 2023**

Requirements and Procedures

- I. The applicant must be a member of a United Methodist Church in the New York Annual Conference.
- II. The Scholarship Fund is designated to assist those persons who are planning to enter full-time ordained ministry in a United Methodist Church with special interest in urban ministry. Scholarship Candidates should be pursuing candidacy in the New York Annual Conference of the United Methodist Church or explain why they are not in the candidacy process for ordained ministry.
- III. The scholarship shall be granted to a person studying in a seminary approved by the University Senate of the United Methodist Church. Unfortunately, at this time New York Theological Seminary is not approved.
- IV. Applicant must present to the Scholarship Committee a current official transcript of scholastic standing of the seminary in which they are enrolled. If attending college and are graduating and entering seminary, then a copy of the college transcript, and/or a copy of the letter of acceptance in the seminary where the applicant will be studying. A transcript from a previous school or previous year in a school is required.
- V. Letters of recommendation are required from your pastor, candidacy mentor (if you are in the process for United Methodist ordained ministry or are already certified) and District Superintendent. All recommendation letters should be addressed to Rev. Dr. William S. Shillady and must be emailed separately and directly by recommenders to:

***SCHOLARSHIPINFO@UMCITYSOCIETY.ORG***

Please encourage your recommenders to meet the May 6<sup>th</sup>, 2022, deadline. If you are having trouble securing a letter of recommendation in advance of the deadline, please contact the City Society for assistance in following up with your Pastor, Mentor and DS. Your application **will not be denied** if we have not received your reference letters by May 6<sup>th</sup>.

- VI. Applications are received through the office of the United Methodist City Society. Email applications to [scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org), or mail them directly to 475 Riverside Drive, Room 1922, New York, NY 10115. Attn: Urban Ministry Scholarship Committee
- VII. The scholarship granted shall be paid to the educational institution involved. Scholarships are given at different funding levels to part-time and full-time students. It shall be the responsibility of the recipients of the scholarship to send the following to the United Methodist City Society office for their first and second semester:
  - a. The applicant's proof that he/she is fully registered in the seminary.
  - b. The applicant's course list showing full time or part time status:
    1. Part Time students are given payment toward academic courses only.
    2. Field Education is not paid for by scholarship funding.

c. A copy of the tuition bill.

- VIII. The UMCS will send the scholarship check made payable to the institution. It will be sent to the recipient to give to the institution's business office. Scholarship amounts vary upon the number of applicants, financial need, funding levels, and excellence for ministry.
- IX. If a student leaves the school after being granted a scholarship, the school shall return any remaining balance to the United Methodist City Society.
- X. Scholarships are awarded on an annual basis. **Applicants must apply separately each academic year.** Applications received after the May 6<sup>th</sup> deadline will be eligible for one semester only. Financial need will be taken into consideration. Please complete the financial information part of the application and provide a copy of your Federal 1040 form. (The first two summary pages of the 1040.) Additional financial information may be requested by the committee.
- XI. Scholarship monies will be used for a Master of Divinity degree or for those who need special expertise or training in urban ministry.
- XII. The funds are not available for those who are doing additional graduate work or continuing education. Doctoral degree programs are not eligible for funding.
- XIII. The deadline for an annual scholarship (both semesters) is **Friday, May 6<sup>th</sup>, 2022.** The application must be emailed or postmarked (if sending via mail) by the deadline. Applications can be faxed to 212-870-3091 or emailed to [scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org) Awards will be announced at the Annual Conference Session.

Rolling scholarships will be available through December 31<sup>st</sup>, 2022. Applications will be reviewed and processed by the committee as they are received. These scholarships are available to candidates who were unable to meet the May 6<sup>th</sup>, 2022, deadline. These will be grants for one semester, depending on time of application. The City Society is not able to award a "rolling scholarship" to candidates who received an award in June.

All questions should be addressed to  
Rev. Dr. William S. Shillady, Executive Director  
of the United Methodist City Society  
Phone: 212-870-3094  
Email: [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org)  
Fax: 212-870-3091



**UNITED METHODIST CITY SOCIETY  
2022 - 2023 SCHOLARSHIP PROGRAM APPLICATION**

475 Riverside Drive, Suite 1922 · New York, NY 10115 Tel: (212) 870-3084 · Fax: (212) 870-3091

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**HOW LONG HAVE YOU BEEN A MEMBER OF THE UNITED METHODIST CHURCH?** \_\_\_\_\_

**CHURCH NAME:** \_\_\_\_\_

**PASTOR:** \_\_\_\_\_ **PASTOR'S EMAIL:** \_\_\_\_\_

**HOW LONG HAVE YOU BEEN A MEMBER OF THIS LOCAL CHURCH?** \_\_\_\_\_

**IF LESS THAN 2 YEARS, PLEASE LIST YOUR OTHER CHURCHES AND THE NUMBER OF YEARS YOU WERE A MEMBER:**  
\_\_\_\_\_

**DISTRICT:** Choose an item. \_\_\_\_\_

**DISTRICT SUPERINTENDENT:** \_\_\_\_\_

**CANDIDACY MENTOR:** \_\_\_\_\_

**MENTOR'S EMAIL:** \_\_\_\_\_

**WHICH INSTITUTION WILL YOU ATTEND IN THE FALL OF 2022?** \_\_\_\_\_

**WHAT IS YOUR CURRENT LEVEL OF STUDY?** \_\_\_\_\_

**FULL TIME**  **PART TIME**

**HOW MANY COURSES WILL YOU TAKE?** \_\_\_\_\_

**CREDITS TO BE EARNED:** \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS ON SEPARATE PAGES AND ATTACH WITH COMPLETED APPLICATION PACKAGE.**

1. Give a brief introduction of your journey of faith.
2. Summarize your previous and/or current activities in your local church, district or the New York Annual Conference.
3. Why did you decide to pursue studies in urban ministry?
4. Why are you called to ordained ministry and describe that call? If you are not pursuing ordination, please explain how your career choice will help the urban ministry of the United Methodist Church.
5. How will your current educational plans prepare you for your work in an urban ministry environment?
6. What personal gifts and talents do you bring to working in an urban area?
7. What courses will you pursue that will help you in your future plans?
8. CANDIDACY PROCESS
  - a. Are you a certified candidate for ordained ministry in the United Methodist Church? If not, please explain where you are in the candidacy process.
  - b. If you are not pursuing candidacy for ministry, please explain why?
  - c. If you are not pursuing ordination, please explain how you will use your gifts as a seminary graduate for urban ministry?
9. What other things do you wish to share with the scholarship committee that would be helpful to our decision?

**REFERENCES:**

*YOU MUST REQUEST YOUR PASTOR, CANDIDACY MENTOR (IF YOU ARE IN THE PROCESS FOR THE UNITED METHODIST ORDAINED MINISTRY OR ARE ALREADY CERTIFIED) AND DISTRICT SUPERINTENDENT TO SEND OR EMAIL A LETTER OF RECOMMENDATION SEPARATELY AND INDEPENDENTLY TO:*

***REV. DR. WILLIAM S. SHILLADY***  
***E-MAIL: [SCHOLARSHIPINFO@UMCITYSOCIETY.ORG](mailto:SCHOLARSHIPINFO@UMCITYSOCIETY.ORG)***

*PLEASE ENCOURAGE YOUR RECOMMENDERS TO MEET THE May 6<sup>th</sup>, 2022, DEADLINE.*

*YOUR APPLICATION **WILL NOT BE DENIED** IF WE HAVE NOT RECEIVED YOUR REFERENCE LETTERS BY MAY 6<sup>TH</sup>. UMCS WILL JOIN WITH YOU TO FOLLOW UP WITH YOUR PASTOR, MENTOR AND DS.*

**TRANSCRIPT:** PLEASE PROVIDE AN OFFICIAL COPY OF YOUR TRANSCRIPT FROM YOUR CURRENT SCHOOL.

## APPLICATION SUBMISSION:

All candidates must complete all required parts of the application in order to submit.

- This application requires additional documents. File types that **will be accepted** include, pdf, word, excel, ppt, and google documents. The following file types will **NOT** be accepted msg, tex, zip, odt, html, pages, .exe, .jar, .cmd, jpeg or png.
- Please add the email [scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org) to your safe sender email list. All correspondence will be done via email, and it is important that you receive all emails.
- You must request an official copy of your transcript from your current academic institution.
- Please ensure that the additional pages with your question responses include your name on each page as a header and are numbered.
- Recommendations must be requested from your Pastor, DS, and Candidacy Mentor and must be sent independently from your application and received directly from your recommenders.
- Please complete the attached financial statement and attach the required first two pages of your 2021 tax forms.

**THE DEADLINE FOR THIS APPLICATION IS FRIDAY, MAY 6<sup>th</sup>, 2022, at 12 NOON, if you are applying for a scholarship for the 2022 - 2023 academic year (both semesters).**

You may fax or email the COMPLETED APPLICATION (and supporting documents) by Friday, May 6<sup>th</sup> at 12 Noon to:

**Fax: 212-870-3091**

**[Email: scholarshipinfo@umcitysociety.org](mailto:scholarshipinfo@umcitysociety.org)**

If you are mailing your application using UPS, USPS or FEDEX, the postmark must be dated by May 6<sup>th</sup>, 2022, and your application addressed to:

**THE UNITED METHODIST CITY SOCIETY  
ATTN: URBAN MINISTRY SCHOLARSHIP COMMITTEE  
475 RIVERSIDE DRIVE, SUITE 1922  
NEW YORK, NY 10115**

**FINANCIAL STATEMENT**

**I. HAVE YOU EVER RECEIVED A SCHOLARSHIP FROM THIS FUND? YES  NO**

**II. DO YOU CURRENTLY HAVE ANY OUTSTANDING LOANS/DEBTS? YES  NO**

(IF THE ANSWER IS YES, PLEASE LIST LOANS/DEBTS BELOW)

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**III. WHAT ARE YOUR ESTIMATED EXPENSES FOR THE CURRENT SCHOOL YEAR?**

Tuition and fees: ..... \_\_\_\_\_

How many credits does this represent? \_\_\_\_\_

Books: ..... \_\_\_\_\_

Housing: ..... \_\_\_\_\_

Food: ..... \_\_\_\_\_

Other Living Expenses: ..... \_\_\_\_\_

Other Expenses: ..... \_\_\_\_\_

Total: \_\_\_\_\_

**IV. WHAT ARE YOUR SOURCES OF INCOME FOR THE CURRENT SCHOOL YEAR?**

Wages / Self-Employment Income: ..... \_\_\_\_\_

Scholarships / Grants: ..... \_\_\_\_\_

Savings: ..... \_\_\_\_\_

Loans: ..... \_\_\_\_\_

Gifts: ..... \_\_\_\_\_

Total: \_\_\_\_\_

**IF YOUR TOTAL EXPENSES (QUESTION #3) IS GREATER THAN YOUR INCOME (QUESTION #4), HOW DO YOU EXPECT TO SECURE ADDITIONAL FUNDS?**

Click or tap here to enter text.

**PLEASE PROVIDE A COPY OF THE TWO PAGES OF YOUR FEDERAL 1040 FORM FROM 2021 AS VERIFICATION OF THE ABOVE INCOME.  
(You may be asked for additional information.)**



**V. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR CURRENT EMPLOYMENT:**

Employer: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Position: \_\_\_\_\_ Salary: \_\_\_\_\_

Other Income:  YES  NO If yes: \_\_\_\_\_

**VI. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR HOUSEHOLD COMPOSITION:**

1. ARE YOU MARRIED?  YES  NO
2. IS YOUR SPOUSE EMPLOYED?  YES  NO
3. HOW MANY CHILDREN RESIDE IN YOUR HOUSEHOLD? \_\_\_\_\_

**VIII. PLEASE USE THE SPACE BELOW TO PROVIDE ANY ADDITIONAL INFORMATION THAT YOU FEEL WILL HELP THE COMMITTEE IN UNDERSTANDING YOUR CURRENT FINANCIAL SITUATION.**

Click or tap here to enter text.

**IX. ACKNOWLEDGEMENT**

- I UNDERSTAND THAT IF AWARDED A SCHOLARSHIP, I RELEASE TO THE UMCS, THE RIGHT TO USE MY NAME AND PICTURE ON WEBSITES, FOR PRINTED MATERIALS AND / OR PUBLICATIONS, WITHOUT COMPENSATION, AS WELL AS I WILL ATTEND THE AWARD CEREMONY HELD AT THE ANNUAL CONFERENCE OF THE NEW YORK CONFERENCE.
- I HEREBY CERTIFY THAT ALL INFORMATION IN THIS APPLICATION IS ACCURATE AND COMPLETE. I UNDERSTAND THAT ALL INFORMATION CONTAINED IN THIS APPLICATION WILL BE TREATED CONFIDENTIALLY AND WILL BE USED SOLELY BY THE SCHOLARSHIP COMMITTEE.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_